

Child Care Subsidy and Certification
Advisory Committee Meeting
10/21/2011
Minutes

In-Person Attendees	Over-the-Phone Attendees
Jim Bates, DCF Regena Floyd-Sambou, DCF Erik Hayko, DCF Sue Mathison, DCF Laura Saterfield, DCF Susan Longfield, DCF Kara Kratowicz, DCF Rose Prochazka, DCF Maria Flores, Dane County John Rathman, Outagamie Liz Mahlock, Sheboygan Nicole Housley, DCF April Heim, Douglas County Tony Sis, Dane County Amy Mendel-Clemens, Dane Samantha Wendt, Dodge County Linda Halverson, Dunn County Ronda Brown Anderson, St. Croix Gabe Blood, DCF	SERO – Kenosha, MECA, Waukesha SRO – Grant, BRO, Vernon, FDIU, Dodge, Workforce Connections WRO – LaCrosse, Trempealeau, BRO, NRO – Wood, Oneida Tribe, Stock Bridge Munsee Tribe, NERO – Waupaca, Shawano, Brown, Winnebago, Door, BRO, Columbia, Sauk

Subsidy Update

Contract Update

- Few changes to boilerplate
- Allocations will be the same as what was noted in admin memo 11-02
- Can transfer funds between certification and administration
- Spend down fraud (840) then charge as admin
- 15% advanced payments available this year
- Submit expenditures beyond contract amount so we understand actual expenditures
- Fraud plan due February 28
- Contracts will be issued electronically this year to directors
- AFSCME language removed from contract
- Provider reimbursement processing changed to reflect OM 10-32 – agency must communicate the date/time required for attendance submission to be paid within 10 days.
- Directors have been working with the attorney from the Wisconsin Counties Association. They would like to have him take a look at the child care contract to remain consistent with other programs.
- Changes to appendix E: ending MOU with AFSCME: representation and grievances

IM Regionalization

- Subsidy participation in 2 workgroups: systems and CDPU
- Advocate for scanning to remain with this unit minus the information that has been deemed confidential
- There should be a presence in every local agency for a family to contact for services
- Question: call change centers – most of the centers will have staffing from all counties involved in the consortium – are you ok with updating eligibility confirmation from a chain center that may be located in another county?
- Bates says okay – county of residence is responsible for any errors
- Child care cases won't be leveled
- Question: can call change centers manage authorizations?
- Bates says okay
- Comprehensive summary could be a place to get information on the consortium structure
- Brainstorm how we can share

Child Care Regional Meetings

- Nov. 1 – Rhinelander
- Nov. 2 – Cable
- Nov. 3 – Eau Claire
- Nov. 7 – Madison
- Nov. 9 – Waukesha
- Nov. 10 – Appleton

Provider level confirmation and in/out mode are in queue to be released. In/Out in November

FDIU Update

- 2 main sections: client and provider
- Biographical section, process sections: case referral, investigation, overpayment
- All process sections are broken out into client and provider
- Regional contacts
- Email completed fraud plan to regional contacts and Emily Woger
- List of contacts within the fraud unit is also included. Fraud mailbox (8773023728) goes to a voicemail system; if you want to speak to someone, call one of the contacts directly.
- Questions related to provider investigations/overpayment contact Emily Woger (while on maternity leave – Nadine Stankey)
- FDIU will do a road show when chapter 2 is released including a full day training.
- Local fraud incentive plan
- Statutes state for provider investigation only
- Statute gives a specific calculation that needs to be researched
- Draft paper shows alternatives that includes caps
- Please read through it and email comments to Jim in the next two weeks to be considered in the next version to go to S.O.

- Question: does the provider have statistics on the number of IPVs entered in the last year. 142 providers statewide, which were mainly providers in Milwaukee
- DCF/MECA decided to only classify overpayments as IPV if they are suspending the provider
- Question: is the department looking at client fraud incentives? At this time no, but the department is interested in hearing from local agencies via email

Certification Update

- Updated ops memo 11-26 “may” changed to “shall”
- Compliance statement is to be uploaded in WISCCRS not exit interviews
- Upcoming certification roundtable
- Certification providers will need to submit fingerprint cards
- New Worker Training: Madison November 30 – December 2
- Next new worker training will be in May but if training is needed before then, please contact Jolene

YoungStar Update

- Provider brochure was released this last week.
- There are two versions of the parent brochure
- Directions for ordering each are included in the advisory committee hand outs (packs of 25)
- Everyone who has applied will be rated by the end of the year, for those who applied prior to June 1
- Experiencing some difficulty with providers canceling appointments
- Providers need to be signed up with YoungStar to continue to be able to receive reimbursement from Wisconsin Shares (~300 providers outstanding response)

BRO Updates

- Regional Shares subsidy meetings: critical that one person from each county/tribe attend as it is part of your contract
- QA reviews of subsidy cases occurred this summer. Agencies received letters with results of any cases they had reviewed. BRO is still waiting to hear back from a few agencies that had cases with error. Please send responses to your BRO coordinators if a response was requested.
- Child care expense reporting: check and see that you are on track with your cost reporting
- In fraud you should charge in admin until you spend down fraud
- For cert, if you need to transfer funds, you may do so no more than once per quarter – send a message to your BRO coordinator
- BRO is gathering contacts to add to the Doc-U-Sign list; additional people can be copied on the email if need be. Contact the BRO coordinator if you'd like to be added as a 'cc.
- Vacancy in SERO hopes to be announced soon, filled after the first of the year.

Next meeting: December 16th